

**MINISTRY PERSONNEL APPLICATION FORM
FOR MINISTRIES TO CHILDREN AND YOUTH**

In our desire to reduce the risk of abuse within our church ministries, we believe this information is necessary to protect our children, our youth and our volunteers and to effectively place our volunteers in ministry positions. Thank you in advance for your partnership.

Personal Information

Full Name _____
Address _____
Postal Code _____ Email _____
Phone Number (Home) _____ (Business) _____

Personal History

Please list the last three employers with whom you have worked in the past 10 years, including, if at all possible, name and address of employer, dates of your employment, your position, and a contact person.

Hobbies, Interests or Skills _____

Spiritual History

When did you accept Christ as your Savior? _____
In a brief paragraph, please outline your spiritual journey. _____

List any gifts, training, education or other qualifications that you believe you have, that have prepared you to minister with children or youth. _____

How long have you attended Zion Church? _____

Do you attend regularly (2 or more services a month)? Yes No

Ministry Information and Experience

Churches I attended in the last five years are as follows:

1. Name of Church _____ Phone Number _____
Address _____
Dates Attended _____ Member or Adherent _____
2. Name of Church _____ Phone Number _____
Address _____
Dates Attended _____ Member or Adherent _____

My present and previous ministry experience is as follows:

1. Name of Church/Organization _____
Dates and Description of Ministry _____

Pastor or Ministry Supervisor _____ Phone Number _____
2. Name of Church/Organization _____
Dates and Description of Ministry _____

Pastor or Ministry Supervisor _____ Phone Number _____
3. Name of Church/Organization _____
Dates and Description of Ministry _____

Pastor or Ministry Supervisor _____ Phone Number _____

Information about your Ability to Work with Children and Youth

In order to provide a safe and secure environment for our Church's children and youth, we believe it is necessary to ask the following questions as part of our application process. All information will be kept in confidence by church leadership and the Plan to Protect team and will not be disclosed by the church unless required by law. Answering 'yes' to any of the following questions may not necessarily prevent you from volunteering with the church. Thank you in advance for your understanding.

1. Are there any circumstances involving your lifestyle or history that could call into question your ability to work safely with children or youth in a Christian environment? (e.g. use of pornography, use of illegal substances, etc.) Yes No
2. Have you ever been charged or convicted of a criminal offence? Yes No
If yes, please list offence(s) and the date(s) of conviction:

3. Have you ever been expelled from or had your employment terminated by any organization or employer for assault or violence against any person, or for assault, violence or impropriety with children, youth or vulnerable persons? Yes No
4. Have you ever been investigated by the Child Welfare Agency or any other organization for suspected child abuse? Yes No
5. Have you ever been a defendant or respondent in a civil lawsuit or human rights complaint or other legal proceeding in which you were alleged to have abused or engaged in violence, harassment or other immoral or illegal behaviour or conduct involving children, youth or vulnerable persons? Yes No
6. Do you have any health concerns which could impact your ability to perform the functions of the volunteer position for which you are applying? (Please note that such health concerns may not prevent you from holding the position for which you have applied) Yes No
7. Do you have any contagious diseases or conditions of which we should be aware, and which we may need to take steps to protect against transmission should you volunteer at the Church? Yes No

References

Please provide the names of three individuals, excluding relatives, who could provide a reference for you. Include at least one reference from outside the church.

1. Name of Reference _____ Day Phone _____
 How long have you know this person: _____ Evening Phone _____
 Nature of Relationship _____
 Address _____
2. Name of Reference _____ Day Phone _____
 How long have you know this person: _____ Evening Phone _____
 Nature of Relationship _____
 Address _____
3. Name of Reference _____ Day Phone _____
 How long have you know this person: _____ Evening Phone _____
 Nature of Relationship _____
 Address _____

Release of Information and Declaration of Intent

I will at all times cooperate fully with the staff of the Zion Church in the fulfillment of my duties as a volunteer, and I will keep private any confidential information I may encounter in this role. I agree to uphold the doctrines and policies of Zion Church and not make any differences I might have a matter of dispute. (Non-members may wish to review the statement of beliefs available in the church office.) If at any time I determine that for any reason I am unable to support or adhere to or follow the policies, procedures or doctrine of the Church, I will inform the Church and will resign my volunteer position.

I understand that if the Church approves my volunteer application and later determines, at its discretion at any time, that I am not suitable for volunteer service in the church or for the volunteer position for which I am applying, the church may terminate my volunteer service or volunteer position for any reason without advance notice.

I hereby give the Zion E. M. Church consent to verify the information provided by me in this form and to contact the references and current and former employers listed above and to obtain and verify any information from them (and any other persons that the Church determines might be able to provide relevant information) that may be pertinent to my application. I agree to provide the Church with a copy of a police criminal record check on me at this time, and thereafter every three years. I further grant the Church permission to perform an internet search on me and to review and consider any information found by me on the internet.

I hereby acknowledge that, to the best of my knowledge, the information contained in this Ministry Personnel Application Form is true and correct.

Signature of Applicant _____

Printed Name _____ Date _____

Signature of Witness _____

Printed Name _____ Date _____

Information received is confidential and is being gathered for the purposes of considering your application for volunteer ministry with the Zion EM Church and for determining what, if any church ministries, you may be suited for in future.

"The information provided in this document is subject to the provisions of the *Personal Information Protection Act (Alberta)*."

Action taken on this Application

As Department Director I have taken the following action on this application:

Signature of Department Director: _____